

OVERVIEW & SCRUTINY COMMITTEE – WORK PROGRAMME SETTING 2022-23

Summary: This reports aims to assist the Committee in setting its draft Work Programme for the 2022-23 municipal year.

Options considered: The draft 22/23 Work Programme and additional options are presented for consideration by the Committee, and Members are encouraged to raise items for consideration during the meeting.

Conclusions: The draft 22/23 Work Programme provides a calendar of regulatory and expected items as previously requested by the Committee, Council or Cabinet. Additional items have been included for consideration by the Committee.

Recommendations: **To review and agree the draft Overview & Scrutiny Work Programme for the 2022-23 municipal year, and any additional items to be added.**

Reasons for

Recommendations: To set the Committee's annual work Programme.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

N/a.

Cabinet Member(s)	Ward(s) affected
N/a.	All

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1. Aims of the Committee

- Overview – To provide high level analysis of the strategic aims/direction of the Council
- Scrutiny – To commission and undertake analytical reviews of evidence backed Reports/Information
- Reviewing and developing policy recommendations for the executive (Cabinet)
- Influencing Council/Cabinet decisions and policies (where appropriate)
- Reviewing the Council's performance against targets and the aims of the Corporate Plan
- Provide oversight of external public services/local strategic partnerships e.g. Police, Tourism Board etc.

Mission Statement:

“The Overview and Scrutiny Committee is the Council's watchdog, ensuring that the Cabinet is held to account and is carrying out the Council's aims, as well as getting the best value for money as a result of its decisions.”

2. Work Programme Guidance

When selecting items for the Work Programme, the 'TOPIC' selection criteria is an effective way to prioritise issues. This allows each item to be judged according to its potential to make the best use of the Committee's time and impact. Please bear the following points in mind when making suggestions.

T - Timely

Work plans should take account of work in other areas, and avoid duplication. Members should consider if now is the best time to consider the issue, and whether there are any legislative or policy changes afoot.

O - Organisational Priority

Work plans should take account of the Council's overall vision for the area. A good proportion of the Committee's work should relate to the Council's plan and priorities such as those reflected in the Corporate Plan. This is crucial to demonstrate how Scrutiny can add value to the Council.

P - Public Interest

Councillors' representative roles are an essential feature of Scrutiny. They are the eyes and ears of the public, ensuring that services address local needs. The interests of local people should therefore influence and guide the issues chosen for scrutiny.

I - Influence

Generally, Scrutiny Committees are better placed to influence council services than external agencies, and effective relationships are essential for exerting influence. Consider whether the committee's input will drive outcomes and change.

C - Cost

Services or decisions which have high levels of income, expenditure or savings should be prioritised. Effective scrutiny of financial matters is a cornerstone of good scrutiny, and significant spending plans should not go unscrutinised.

3. Potential Items and Topics for Consideration:

At present, the Committee has space for new items/topics from November 2022 to April 2023, though it is prudent to maintain a level of flexibility to allow review of urgent and other items yet to be added to the Cabinet Work Programme. In addition to statutory reports and already planned items, the following have been suggested as potential items/topics for consideration, and Committee Members are also welcome to raise suggestions during discussion at the meeting, or throughout the year:

- Coastal Protection – maintenance of sea defences and the impact of coastal erosion on residents
- Mental health services in North Norfolk – consider existing work of NHOSC in response to CQC rating
- Economic Development Strategy – TBC awaiting production
- Cost of living crisis – Options taken and available to the Council to assist residents

Recurring and Expected Items

- Anglian Water Sewage Outflows Briefing
- Performance and benchmarking data monitoring
- Budget setting/MTFS and Budget Monitoring Reports
- Financial Strategies
- NWHS/HAZ Project Monitoring
- Annual Crime and Disorder Briefing – Committee to determine focus/theme
- Enforcement Board six-monthly updates
- Waste Contract Updates – To review implementation of new target operating model and added value items
- Ongoing monitoring of ambulance response times with EEAST & Integrated Care System briefing
- Beach Huts & Chalets monitoring
- Car Park usage monitoring
- Public convenience review recommendations
- CCfA – Impact of second and holiday homes data
- Planning Customer Experience Survey and Service Improvement Plan
- Sheringham Leisure Centre Project Review

4. Conclusions

Subject to approval of the draft 2022/23 Work Programme, the Committee has a range of items scheduled for discussion throughout the year ahead. Whilst there is space available beyond November 2022, it is likely that new business arising and any unexpected issues occurring at a local or national level will fill these openings.